



ऑयल एण्ड नेचुरल गैस कॉरपोरेशन लिमिटेड  
OIL AND NATURAL GAS CORPORATION LIMITED

चिकित्सा सेवायें

MEDICAL SERVICES

महेसाणा परिसम्पत्ति, महेसाणा, गुजरात

MEHSANA ASSET, MEHSANA, GUJARAT

File No.: MHN/Hosp-Cons Empanelment/2024-25/01

Date: 06.01.2025

**Subject: Fresh empanelment of Nursing homes, diagnostic Centres (pathology/radiology) and consultants viz: specialists/super-specialists, dentists, physiotherapists at Mehsana & Hospitals located at Mehsana, Patan, Palanpur, Himmatnagar, Bhuj and Rajkot with ONGC Mehsana Asset.**

Mehsana Asset, ONGC is wishing to get the **Fresh Empanelment** of hospitals/nursing homes, diagnostic centres (pathology/radiology) and consultants viz: specialists/super-specialists of various speciality/ Super speciality, dentists, physiotherapists located at Mehsana & hospitals located at Mehsana, Patan, Palanpur, Himmatnagar, Bhuj and Rajkot to cater the medical needs of ONGC medical beneficiaries for the undermentioned period:

- Hospital/Nursing Homes:** 02 years (01.04.2025 to 31.03.2027) with a provision for extension of period of empanelment for further one more year i.e upto 31.03.2028 with same rates and terms & conditions.
- Diagnostic Centres (Pathology/Radiology):** 03 years (01.04.2025 to 31.03.2028)
- Consultants:** 03 years (01.04.2025 to 31.03.2028) with undermentioned eligibility criteria:

Consultants	Minimum qualification and experience (eligibility criteria)
Specialist	MD/MS with minimum five years' experience after requisite qualification and/or attachment in an empanelled Hospital of ONGC/ Government hospital.
Super Specialist	M.Ch/DM with minimum three years' experience after requisite qualification and/or attachment in an empanelled hospital of ONGC/Government hospital.
Dental Specialist	MDS with minimum three years' experience after the requisite qualification.
Diagnostic Centre (Pathology/Radiology)	MD (Pathology/Radiology) with minimum three years of experience after requisite qualification.
Physiotherapy Centre	Being managed by the qualified Physiotherapist- B.Sc., Physiotherapy/ Occupational Therapy with minimum three years of experience.

**Interested hospitals/nursing homes, diagnostic Centres (pathology/radiology) and consultants shall apply for the fresh empanelment with Mehsana Asset ONGC along with the undermentioned information/documents:**

**1. HOSPITAL/NURSING HOMES:**

Following details/documentary proofs duly signed by the authorized signatory with respect to your hospital/nursing home:

- Name and address of the hospital
- Copy of the Income Tax exemption certificate issued from the Chief Commissioner of Income Tax as per sub clause (b) of Clause (ii) of the proviso to Clause (vi) of sub-section (2) of Section 17 of the Income Tax Act, 1961. If not available, then, kindly state it as "not available".
- Copy of the Registration/Permission from the State or District Health Authority or other competent authority, issued to the hospital.
- Copy of NABH accreditation certificate, if available.
- Details of facilities available viz. number of beds, available specialities/super-specialties, emergency services, diagnostic labs/imaging, blood bank etc
- Details of attached doctors
- Whether your hospital/Nursing home has been empanelled by other PSU/Govt. bodies for the treatment of its employees? If yes, proof of the same along with the rates being charged from them must be provided separately along with validity of the contract.
- Rates being charged from General Public.
- Rates being offered to ONGC in terms of percentage discount from the rates being charged from General Public. (Each page must be duly signed by the Authorized Signatory). The minimum validity of rates should be certified for three years. i.e. from 01.04.2025 to 31.03.2028.

## 2. DIAGNOSTIC CENTRES (PATHOLOGY/RADIOLOGY):

Following details/documentary proofs duly signed & sealed by the authorized signatory with respect to the diagnostic Centre:

- i. Name and address of the diagnostic centre
- ii. Copy of the Registration/Permission from the State/District Health Authority or Other Competent authority, issued to the diagnostic centre.
- iii. Copy of NABL accreditation certificate, if available.
- iv. Details of the **full-time** attached doctors (Pathologists/Radiologists). (The eligibility criteria for the attached doctors will be as stated above for the consultants). Please furnish all details of the attached doctors (Pathologists/Radiologists) as required below for the consultants. Also state whether the attached doctor is proprietor/partner/employee of the diagnostic Centre. Copy of all relevant documents including contract agreement/appointment letter (if applicable) of attached doctor with diagnostic centre are to be submitted.
- v. Whether the diagnostic Centre has been empanelled by other PSU/Govt. bodies for the treatment of its employees? If yes, proof of the same along with the rates being charged from them must be provided separately along with validity of the contract.
- vi. Details of facilities available and rates being charged from General Public.
- vii. Rates being offered to ONGC in terms of percentage discount from the rates being charged from General Public. (Each page must be duly signed by the Authorized Signatory). The minimum validity of rates should be certified for three years i.e from 01.04.2025 to 31.03.2028

## 3. CONSULTANTS VIZ: SPECIALISTS/SUPER-SPECIALISTS, DENTISTS, PHYSIOTHERAPISTS

- i. **Following information is to be provided in the letter head with due signature and seal:**  
Name, Date of birth, Age, Sex, Qualification/s, Year of acquiring the qualification/s, Experience, Address of clinic/nursing home/hospital etc.
- ii. Copy of Medical Graduate and Post-graduate degree certificates/ super speciality degree certificate
- iii. Copy of valid registration certificate issued by Medical Council of India / State medical Council / Dental Council / Physiotherapy council as the case may be.
- iv. Copy of valid Registration certificate of clinic/nursing home issued by district/state health authority/ any other competent authority.
- v. Experience (after requisite qualification) certificate or self-declaration by the consultants doing private practice.
- vi. Details of facilities available at the clinic with rates being charged from General Public and other PSU/Govt. body (if applicable).
- vii. Rates being offered to ONGC in terms of percentage discount from the rates being charged from General Public. (Each page must be duly signed & sealed). The minimum validity of rates should be certified for three years. i.e from 01.04.2025 to 31.03.2028

**Following points may be noted before applying for the fresh empanelment of Nursing homes, diagnostic Centres (pathology/radiology) and consultants viz: specialists/super-specialists, dentists, physiotherapists located at Mehsana & Hospitals located at Mehsana, Patan, Palanpur, Himmatnagar, Bhuj and Rajkot:**

- a) ONGC reserves the right to empanel limited number of hospitals/nursing homes, diagnostic Centres, consultants etc as per its requirement. Mere putting on the application with requisite documents for the above process does not assure the confirmation of empanelment with ONGC.
- b) ONGC reserves the right to **relax the eligibility criteria and other conditions as per its requirement.**
- c) Further, mere empanelment of hospitals/nursing homes, diagnostic Centres, consultants etc does not assure the patient input/business.
- d) The application for fresh empanelment with all requisite documents duly signed should be submitted online by scanning **QR code On or before 10<sup>th</sup> February 2025, afterwards the applications will not be accepted**
- e) The **Physical copy of the documents are to be submitted/Send to Mr. Ravindra Patel, Room No.18, Colony Dispensary, ONGC Colony, Palavasana, Mehsana-384003** during office hours (8.30 am to 12.30 pm and 04.00 pm to 07.00 pm) in working days within the above stipulated date. For any query following persons may be contacted: Dr. Ashwini kumar Dwivedi 9470598230 and Mr. Ravindra Patel 9428008134.
- f) It is also requested to all concerned that, **for wide publicity**, this information of **Fresh Empanelment of hospitals/nursing homes, diagnostic Centres, consultants etc** may be passed to others colleagues who are willing to get empanelled with ONGC.